

Education Outreach Officers

Location: Home-based (Wales) with frequent visits to schools in relevant region and some travel to Cardiff

Reporting to: Programme Manager: Education and Youth Engagement

Salary: £22,000-£27,000 FTE (pro rata), or equivalent freelance rate

Hours: Part-time, term time only – approx. 1,2 or 3 days per week

About Size of Wales

www.sizeofwales.org.uk

Size of Wales was launched in 2010 and is headquartered in Cardiff. We work to mobilise Wales to protect tropical forests and restore tropical forest landscapes as part of Wales' national response to climate change. Our approach to this is two-fold:

- We engage people across Wales through education and awareness raising activities. This includes an education programme in schools and our annual Go Green Day campaign.
- We support a number of overseas projects that protect and/or restore tropical forests. Each project works to empower local communities to take positive action. Our partners on these projects include WWF, Forest Peoples Programme and Flora & Fauna International. The projects we currently support are helping to protect and restore an area more than twice the size of Wales. The projects are located in Africa, South America and South East Asia.

We receive funding from a range of funders including The Waterloo Foundation, the Welsh Government, the ScottishPower Foundation and more recently the Joseph Rowntree Charitable Trust. We are also supported by schools, businesses and individuals.

Size of Wales is celebrating its 10-year anniversary in 2020 and will soon be launching an ambitious new 5-year strategy seeking to respond to the climate emergency and to mobilise Wales to achieve maximum impact for tropical forests. This will include expanding our climate change education and youth engagement programme across Wales.

The Roles

To expand our exciting and popular climate change education programme in Wales, we are growing our team of Education Outreach Officers. These outreach roles will be key in delivering Size of Wales' education and youth engagement programme on climate change and tropical forests across Wales. The team of 3-5 Education Outreach Officers will visit a total of 200 schools across Wales each year (primary and secondary), delivering fun and engaging

workshops and assemblies in English and Welsh, as well as contributing to our bank of online education resources and supporting our other youth engagement initiatives.

Each Education Outreach Officer will be responsible for delivering the Size of Wales education programme in a particular geographical area of Wales for example north-west Wales (Anglesey, Gwynedd, Conway), north-east Wales (Flintshire, Denbighshire, Wrexham, north-Powys), mid-Wales (Ceredigion, Powys). We are also looking for a Welsh speaking officer who to work in south-Wales alongside our existing south-Wales officer. Areas to be covered will be agreed with each officer based on their location, no. of days to be worked and ability to travel.

The roles will be responsible for:

- Developing (with the Programme Manager and other Education Outreach Officers) engaging and age appropriate indoor and outdoor workshops and assemblies on tropical forests and climate change to be delivered in schools
- Outreach to schools to promote the workshops and to arrange school visits
- Delivering workshops and assemblies in schools in the agreed area of Wales, local to the relevant outreach officer
- Regular contact with the Size of Wales Education and Youth Engagement Programme Manager and other Education Outreach Officers including meeting to discuss and develop workshop content and to report on activities
- Contributing to the development of Size of Wales' online climate change educational resources
- Gather data from schools for monitoring and evaluation purposes, including feedback from schools and case studies on action taken by pupils and schools on climate change as a result of our engagement
- Promoting Size of Wales' Go Green Day and Trees for Christmas campaigns to schools
- Promoting Size of Wales' online climate change educational resources to schools
- Promoting the Plant! schemes in schools, where Welsh Government plants a tree in Wales and a tree in Uganda for every child born or adopted in Wales each year
- Staying up to date with relevant developments in education, the Welsh curriculum and other environmental education and youth engagement programmes, especially in Wales
- Staying up to date with key developments on climate change and tropical forests
- Representing Size of Wales at some events and conferences
- Building relationships in the relevant geographical area and more widely in Wales to enhance the delivery of the programme
- Contributing ideas for funding proposals for the programme

The role does not involve line management of staff.

The Successful Candidate

The successful candidate will be passionate about engaging young people across Wales on the importance of tropical forests in tackling climate change, inspiring them to feel hopeful for the future and encouraging them to be part of the solution to climate change. You are likely to be looking for part-time, term-time work either as a freelancer or employee. You will have experience of delivering age appropriate and engaging workshops, lessons or storytelling

sessions to young people of a variety of ages. You will be a passionate and creative communicator and able to organise your own work and schedule without close supervision.

Essential

- Passion for engaging young people on climate change and tropical forests
- Degree or equivalent in a relevant subject and a relevant teaching qualification
- Experience of working in the education system in Wales
- Experience of creating and delivering exciting, innovative and creative lessons, workshops and/or storytelling for young people of a variety of ages
- Ability to deliver some parts of the workshops (or whole workshops) in Welsh
- Strong understanding of climate change and tropical forest context or an ability to develop this quickly through research
- Excellent communication and interpersonal skills including the ability to confidently represent Size of Wales in a range of forums and establish and nurture strong relationships with schools
- Excellent organisational skills including ability to manage and prioritise own work schedule without close supervision
- Confident using Microsoft Office, especially Word, Excel and Powerpoint, and email
- Experience of monitoring, evaluating and/or reporting on own work activities and their impact
- Ability to travel to schools in relevant area

Contract details

- Salary – Approx. £22,000-£27,000 FTE (pro rata for part time, term working) or equivalent freelance rate to be agreed
- Contract duration – 1 year, with extension if successful
- Hours – approx. 1 - 3 days per week (8 to 24 hours per week), term time only. There may occasionally be a requirement to work evenings and weekends. We operate a flexible working and TOIL policy.
- Pension – Size of Wales offers a 6% pension contribution to all employees.
- Annual leave – 30 days including bank holidays (pro rata) (for employees)
- Closing date – Sunday 29th March 2020
- Interview date – Monday 6th April 2020

Applications by covering letter and CV to recruitment@sizeofwales.org.uk (please put 'Education Outreach Officer, Size of Wales, [your name]' in the subject line.)