

Education Outreach Officers

Location:	Home based in North and South Wales with frequent visits to schools in designated counties.
Reporting to:	Education and Policy Manager
Salary:	£26, 571 FTE (pro rata) plus 6% pension contribution
Hours:	Part time, approx. 2 .5 or 3 days a week
Contract:	Temporary until March 31 st 2023

About Size of Wales

www.sizeofwales.org.uk

What we do

The 'size of Wales' is often used as a measure of global deforestation, we are turning that negative into positive action. We provide funding and expertise to local and indigenous communities in tropical regions to support them to secure and sustain their precious forests, grow more trees and establish sustainable livelihoods. Through education, community engagement and advocacy, we also raise awareness in Wales of the importance of tropical forests and trees in tackling climate change and nature loss. We inspire people to see that they can be part of the solution.

Our Vision

A world where people, trees and biodiverse forests thrive together in a safe climate.

Our Purpose

To support communities to secure, sustain and restore tropical forests as part of our national response to climate change.

Our Goals

- Support community projects that secure, and sustain over the long term, an area of tropical forest at least the size of Wales (at least 2 million hectares)
- Support communities to tackle climate change and develop sustainable livelihoods by growing millions of trees
- Move Wales towards eliminating imported deforestation from our economy

- Inspire people across Wales to reduce their forest footprint, support tropical forests and take climate action

The Roles

To expand our exciting and popular climate change education programme in Wales, we are growing our team of Education Outreach Officers. These outreach roles will be key in delivering Size of Wales' education and youth engagement programme on climate change and tropical forests across Wales. They will plan and deliver fun and engaging workshops and assemblies, as well as contributing to our bank of online education resources and supporting our other youth engagement initiatives.

The roles will be responsible for:

- Developing engaging and age appropriate indoor and outdoor workshops and assemblies on tropical forests and climate change, to be delivered in schools
- Promoting the programme to schools and arranging school visits
- Delivering workshops and assemblies in schools in the agreed area of Wales, local to the relevant outreach officer
- Keeping in regular contact with the Size of Wales Education and Youth Engagement Programme Manager and other Education Outreach Officers, including meeting to discuss and develop workshop content and to report on activities.
- Contributing to the development of Size of Wales' online educational resources
- Gathering data from schools for monitoring and evaluation purposes and writing case studies on action taken by pupils and schools on climate change, as a result of our engagement.
- Promoting Size of Wales' online climate change educational resources to schools
- Staying up to date with relevant developments in education, the Welsh curriculum and other environmental education and youth engagement programmes, especially in Wales
- Staying up to date with key developments on climate change and tropical forests
- Representing Size of Wales at some events and conferences
- Building relationships in the relevant geographical area and more widely in Wales to enhance the delivery of the programme

The Successful Candidate

The ideal candidate will have proven experience in delivering highly engaging lessons, workshops, or storytelling sessions with young people. You will have a passion for inspiring young people and empowering them to be ethically, informed citizens of Wales and the world. You will be an enthusiastic and creative communicator and able to organise your own work and schedule without close supervision. We are strongly encouraging applications from Welsh speakers

Essential

- Engaging, passionate delivery style
- A related degree and/or relevant experience
- Experience of creating and delivering exciting, innovative and creative lessons, workshops and/or storytelling for young people of a variety of ages
- Ability to plan and deliver a range of engaging educational sessions
- Excellent communication and interpersonal skills including the ability to confidently represent Size of Wales in a range of forums and establish and nurture strong relationships with schools
- Confident using Microsoft Office, especially Word, Excel, Powerpoint and email
- Ability to travel to schools in relevant areas and to undertake occasional training in Cardiff

Desirable

- Experience of working in the education system in Wales
- Ability to plan and deliver sessions through the medium of Welsh
- Experience of monitoring, evaluating and/or reporting on own work activities and their impact
- An interest in the importance of tropical forests and climate change and willingness to undertake further training on these topics

Contract details

- Salary: £26,571
- Contract duration: Fixed term from September/October until 31 March 2023 (with possible extension subject to funding)
- Hours : 2.5 or 3 days a week flexible working
- Pension: Size of Wales offers a 6% pension contribution to all employees.
- Annual leave : 30 days including bank holidays (pro rata)
- Size of Wales, (trustees, staff, and volunteers), are committed to ensuring a safe environment for children, young people, and vulnerable adults and to prevent their physical, sexual, or emotional abuse. Size of Wales is committed to always acting in the best interests of children and vulnerable adults, seeing these interests as paramount. Any candidate offered a job with Size of Wales will be expected to agree to and adhere to Size of Wales' Safeguarding Policy and Code of Conduct. This post is subject to an enhanced DBS check and the successful candidate will be required to undertake safeguarding training and equal opportunities training.
- The role is subject to a 3-month probationary period
- Closing date: 13th August
- Shortlisting: 14th August
- Interview date: Week commencing 5th September

- Start date: As soon as possible, September/October.

Applications by letter and supporting CV to recruitment@sizeofwales.org.uk (please put 'Education Outreach Officer, Size of Wales, [your name]' in the subject line.) by 13th August

Application Letter

1. Please describe why you are interested in this role
2. Please describe how you meet the essential and desirable skills required for this role and where possible please give an example per criteria.
3. Please clearly indicate your level of written and spoken Welsh.
4. Please clearly indicate the counties that you could deliver sessions in.